



Cheyenne-Laramie County Board of Health
Cheyenne Regional Medical Center – Meeting Room C
Tuesday, July 19, 2022 @ Noon

Present:

Gus Lopez, Chairman
Sue Hume, Vice Chair
Dr. Brad Kincheloe, Secretary
Dr. Tracie Caller
Dr. Lorie Chestnut
Commissioner Troy Thompson, Ex Officio

Staff Present:

Dr. Stan Hartman, CHO
Dr. Kathy Emmons, Executive Director
Kasey Mullins, RN, Director of Nursing
Roy Kroeger, Environmental Health Director
Laura Malone, Chief Financial Officer
Dalene Frantz, Director of Operations (Recorder)

Guest Present:

Jeff White, Councilman
Trudy Eisele, Laramie County Treasurer
Hannah Black, Wyoming Tribune Eagle

Minutes of the June meeting: Dr. Kincheloe made a motion to accept the June minutes, Dr. Chestnut seconded the motion, and the motion was approved unanimously.

Treasurers Report for June 2022: Trudy Eisele reviewed the Treasurer's Report with no noted concerns. Dr. Kincheloe moved to accept the June 2022 Treasurers Report, seconded by Dr. Chestnut. The motion was approved unanimously.

Revenues and expenses for June 2022: Laura Malone, CFO presented the financial report for fiscal year 2022. Ms. Malone also stated the COVID funding was renewed for an addition two (2) years. Ms. Malone will have the fiscal year financial statements to the auditors in the next 45 days. Dr. Chestnut moved for approval of the revenues and expense report as presented, seconded by Ms. Hume. The motion was approved unanimously.

Contracts and Agreements:

Dr. Emmons discussed the status of the Memo of Understanding (MOU) from the Department of Agriculture. Dr. Emmons and Mr. Kroeger have met with the Department of Agriculture to discuss delegation of duties to CLCHD. This MOU was originally signed in 2002 with this MOU updating to also add swimming pools to the duty's delegation. Dr. Emmons has forwarded this MOU to the City Attorney for review. Once all questions have been answered, this MOU will be brought back to the Board for approval.

Official Businesses:

- Strategic Plan Update – Dr. Emmons stated we are continuing to move forward with the Strategic Plan with help from Dr. Chestnut. Dr. Chestnut discussed the status of the strategic plan including the themes from the Customer Satisfaction Survey, Employee Engagement Survey, and the SWOT analysis. The next step will be to conduct the qualitative interviews with our community partners.
- Attorney Services – Dr. Emmons discussed a letter from Mark Voss, Laramie County Attorney, discussing the limited capacity of his staff and the inability to continue to provide legal resources to CLCHD. Dr. Emmons discussed alternate resources working with Attorney Mike O'Donnell on a retainer basis. After discussion, Dr. Kincheloe made a motion to move forward with discussions with Mike O'Donnell on a retainer basis, seconded by Ms. Hume. The motion was approved unanimously

Information for the Board:

Executive Director Update

- Dr. Emmons thanked Mr. Kroeger for his years of service and the work he has done with CLCHD. Mr. Kroeger is retiring on August 17, 2022.
- Dr. Emmons introduced Ms. Frantz as the new Director of Operations for CLCHD. Ms. Frantz position will include all Human Resources, Building Maintenance, Project Management, and other Operational pieces of the CLCHD organization.
- Dr. Emmons discussed the heating, ventilation, and air conditioning issues. A new ball valve for the 2nd floor unit will be installed July 26th and 27th. We are waiting on a quote from Trane as all controls for both units need replaced.
- A letter to the editor on June 29, 2022, from Dr. Prentice, retired physician, thanked Dr. Hartman, Dr. Emmons and the entire CLCHD staff for their work since COVID began and reminded the community that COVID is not yet over.
- Healthworks may be interested in purchasing the existing Mobile Response Unit (MRU) once the new MRU has been delivered in September.
- The County Commissioners have provided the requested funding for the 2023 FY Budget, which the Board has approved subject to this funding.
- Ms. Mullins gave an update on the Monkeypox vaccine. The first shipment (for the State of Wyoming) of 42 doses has been delivered. A second shipment of 19 doses is in route. This vaccine is 2 injections, 4 weeks apart for anyone that has had close contact to a person with a lab verified case exposure to Monkeypox. The State of Wyoming is also looking at the smallpox vaccine. Dr. Hartman discussed the difference between Monkeypox and smallpox.
- COVID Update – In the last week, there again has been an increase in COVID confirmed cases. There are again patients in the CRMC ICU, with one on a vent. The BA.4 and BA.5 strains are the most contagious so far and is the predominant strain currently.

Laramie County Community Health Improvement Plan

- Health Department Role in priorities and goals – Dr. Emmons discussed the Community Health Assessment and the Community Health Improvement Plan conducted in conjunction with Cheyenne Regional Medical Center's Wyoming Institute of Population Health and Laramie County Community Partnership. Dr. Emmons discussed the three goals which are increasing safety, increasing housing stability in Laramie County, and increasing comprehensive healthcare coverage. The board discussed including CLCHD's role with the goal of increasing comprehensive healthcare coverage in the strategic plan. There will be move discussion in future board meetings.

Chairman Lopez adjourned the meeting at 12:52 p.m.