

**Cheyenne-Laramie County Health Department
Board of Health Minutes**

100 Central Ave
Cheyenne, WY 82007



Tuesday, May 17, 2022, 12:00 p.m.

Present: Chairman Gus Lopez, Vice Chairman Sue Hume, Vice Chairman Dr. Brad Kincheloe, Dr. Lorie Chesnut

Others Present: Commissioner Troy Thompson, Dr. Stan Hartman, Dr. Kathy Emmons, Kasey Mullins, Laura Malone, Roy Kroeger, Joe Chenchar, Dee Determann

Minutes:

1. Consideration of the Minutes of Proceedings for April 19, 2022

A motion was made by Dr. Chesnut, seconded by Mrs. Hume, that the Minutes be approved. The motion was approved unanimously.

Consent Agenda:

2. Approval of the Consent Agenda

The Agenda was approved as submitted.

Treasurers Report:

3. A motion was made by Dr. Chesnut, seconded by Mrs. Hume, to approve the Treasurers Report. The motion was approved unanimously.

Revenue and Expense Report:

4. Mrs. Malone briefed that approximately 115% of the revenues have been collected and 91% of expenses have been expended. A motion was made by Mrs. Hume, seconded by Dr. Chesnut, to approve the Revenue and Expense Reports. The motion was approved unanimously.

Official Business:

Mr. Kroeger briefed that he did not receive public comments on the massage regulations. Mr. Lopez opened and closed the public comment meeting without any comments. Mr. Kroeger further briefed that once final signatures were received, he would file the regulation with the County Clerk. Mrs. Hume moved the regulation change, seconded by Dr. Kincheloe and passed unanimously.

Dr. Emmons briefed on the recommended core values, and vision and mission statements.

Core Values:

Collaboration
Integrity
Excellence
Equality
Accountability

Vision Statement:

Providing opportunities to make healthy choices in Laramie County

Mission Statement:

To Protect; Promote; and Enhance Community Health for Everyone in Laramie County

A motion was made by Dr. Chesnut and seconded by Dr. Kincheloe to adopt the Core Values, Vision and Mission Statements.

Information for the Board:

5. Executive Director Update
 - a. COVID numbers are slowly going back up. One person in hospital.
 - b. State nursing contract has been received in draft form. We do not know the dollar amounts for the TANF portion of the contract.
 - c. The mosquito grant contract has been signed. It is \$15,000 more than last year and the same as it was in 2020.
 - d. The budget goes to first reading on May 18, 2022.

- e. The government is working with one of the producers for baby formula to get it back in production. Dr. Hartman stated it would be about mid-July before supplies are back to normal.
 - f. Laramie and Natrona Counties are having a large number of Chlamydia cases.
6. Marketing Presentation
- a. Dr. Emmons provided a handout and showed a visual of the MRU.
 - b. The logo uses warm, welcoming, and inviting colors and points out four areas.
 - c. We will get brand templates to ensure consistency and show unity in organization.
 - d. Would like to officially change Cheyenne-Laramie County Health Department to Cheyenne Laramie County Public Health

Timelines:

Website will be rolled out Sept 4, 2022

First reveal will be once MRU is received

Material at baby shower will be with the new logo

- e. Working on new signage.
7. Environmental Health Strategic Plan
- a. Mr. Kroger has been working with Dr. Chesnut as his preceptor since February.
 - b. Completed stakeholder analysis and put in categories
 - c. Completed Environmental Health values as well as mission and vision statements
 - d. Completed SWOT analysis
 - e. Goals and objectives

Adjourned at 1:00 p.m.