



Cheyenne Laramie County Public Health Board of Health  
**2<sup>nd</sup> Floor Conference Room A**  
Tuesday, October 18, 2022 @ Noon

**Present:**

Gus Lopez, Chairman  
Sue Hume, Vice Chair  
Dr. Brad Kincheloe, Secretary  
Dr. Lorie Chestnut  
Dr. Tracie Caller  
Commissioner Troy Thompson, Ex Officio  
City Councilman Jeff White, Ex Officio  
Trudy Eisele, LC Treasurer

**Staff Present:**

Dr. Stan Hartman, CHO  
Dr. Kathy Emmons, Executive Director  
Kasey Mullins, RN, Director of Nursing  
Jennifer Escobedo, Interim Environmental Health Director  
Laura Malone, Chief Financial Officer  
Dalene Frantz, Director of Operations (Recorder)

**Absent:**

**Minutes of the September meeting:** Ms. Hume made a motion to accept the September minutes, Dr. Caller seconded the motion, and the motion was approved unanimously.

**Treasurers Report for September 2022:** Ms. Malone, reviewed the Treasurer's Report noting the cash balance and the \$500,000 will remain until next month. Ms. Eisele joined the meeting and discussed the expenses under payroll as of the report, some payroll checks still are not cashed. Currently the checking balance is \$1,770,369.54 without the investments. Dr. Chestnut moved to accept the August 2022 Treasurers Report as presented, seconded by Ms. Hume. The motion was approved unanimously.

**Revenues and expenses for September 2022:** Ms. Malone, CFO, reviewed the revenues and expense reports for September 2022 noting 33% of the total revenue has been received with nursing being a bit ahead due to COVID vaccines. Ms. Malone reviewed the advertising expenses for the rebranding with West Edge Collective. All quarter end adjustments have been made and we are covering roughly \$110,000 of our own expenses from investments which is on track compared to the budget. In addition, Ms. Malone discussed that when they began to complete the direct deposits for payroll, the Treasury was down and unable to process direct deposits which would have delayed paychecks to employees. The decision was made to cut physical checks and deliver to all employees. In reference to Ms. Eisele's report, this is the reason that some payroll checks have not yet processed through the checking account. Mr. Lopez thanked Dr. Emmons and Ms. Malone for their work on the financials and the ease of understanding.

After discussion, Ms. Hume moved for approval of the September Revenues and Expenses report as presented, seconded by Dr. Kincheloe. The motion was approved unanimously.



### **Contracts and Agreements:**

Dr. Emmons discussed the annual contract between Wyoming Department of Health, Public Health Division and Cheyenne Laramie County Public Health for the development of public health emergency preparedness and response capability for a total of \$280,000. After discussion, Dr. Chestnut moved for approval of the contract, seconded by Dr. Kincheloe. The motion was approved unanimously.

### **Official Businesses:**

#### Strategic Plan Update –

- Dr. Chestnut provided an update (attached) showing 18 qualitative interviews have been completed. Mental health is the top issue brought forward by our community partners. Dr. Chestnut also discussed LIV Health Mental Health Urgent Care will be open on Monday, October 24, 2022, 9a-7p Monday thru Friday which will be another community resource for mental health treatment. Dr. Chestnut also discussed how Public Health can support mental health in the Community.

### **Information for the Board:**

#### Executive Director Update

- Dr. Emmons discussed that the staff did a ½ day training on Monday, October 10 including QPR training (Question, Persuade, Respond) which is a suicide response program presented by Grace for Two Brothers. Training was also presented on who we, as an organization, are, how we are funded, and a panel of department managers educated the staff on each department's functions via questions asked by Dr. Emmons.
- A Leadership Training questioner was completed by the Directors and Managers and identified topics the Directors and Managers would like further training. The first five topics include: Coaching as a Manager, Dealing with Conflicts, Team Building and Trust, Delegation, and Managing Change.
- Dr. Emmons discussed the marketing/rebranding project and what was approved in December 2021 by the Board. We did spend about \$21,000 more than the proposal from West Edge Collective which included increasing the size and lighting of the exterior signage and the design for the MRU wrap. We are still waiting on a few internal signs to be delivered and hung and then this project is complete.
- We completed our Annual Community Flu and COVID-19 Clinic in October with a great turnout. We do have 2023 scheduled but will move from CFD Events Center to Blue Federal Credit Union World Headquarters.
- COVID numbers have gone down, but COVID is still active.
- Wyoming has had 4 cases of Monkeypox across the state with 1 case in Laramie County. About 50% of those that have had the first vaccination at our organization have come back for their second vaccination.
- EBOLA is again active in Africa (Uganda) with around 48 cases identified and 17 deaths. Travel alerts have been issued.
- An active case of Avian Flu was identified in Laramie County. In addition, our teams have been working with patients on high lead counts.
- Dr. Emmons, Ms. Escobedo, and Ms. Burgess have been working with the City very closely as we have a massage therapist that is not cooperating with the rules and regulations for their profession. They have provided some training certifications for some of their massage therapist and after investigation, we have found that the certifications are not legitimate.
- Similar conversations as the massage therapists above are happening with Body Art professionals in our county.



- Dr. Emmons stated that of her 2022 goals, the rebranding program is complete in addition to performance evaluations implemented for all staff. The final goal, completion of the Strategic Plan, is still in process but nearing completion.

#### Division Updates

- Environmental Health Division
  - Ms. Escobedo discussed the changes to the Environmental Health report which provides some of the activities of the department.
  - Ms. Escobedo also discussed the changes in the table comparing last year's number of licenses and inspections for each category.
  - Ms. Escobedo reviewed a variety of environmental health concerns in the county that staff are currently investigating and collaborating with other entities on.
  - Dr. Chestnut thanked Ms. Escobedo that the report is much easier to read and understand.
- Nursing Division
  - Ms. Mullins thanked the staff and volunteers for the success of the Community Flu Clinic. During this clinic 271 patients were seen with 418 vaccinations given which is down from last year. The clinic was the same time as last year, but in 2021 the first booster of COVID had just come out which fueled more vaccinations.
  - Staff will complete 27 private flu clinics in October 2022.
  - The staff are very busy providing flu shots in Immunization for walk in patients.
  - The staff is currently working on several immigration cases with testing and treatment.
  - Maternal Child Health (MCH) is remaining very busy, but the team also toured the new Mother Baby Unit at Cheyenne Regional Medical Center. The Post-Partum area being where our MCH team will spend time with patients. Many mothers we are working with have given birth recently and currently we are on a wait list for services as our referrals have increased.
  - The State Finance Department is currently behind in processing our revenue payments, but we have received payment for June 2022 with approximately \$80,000 still to be paid.
  - The Adult Services team attended Ryan White training in Casper last month. This program is current on revenue payments.
  - Adult Health, MCH, and Environmental Health has been working on lead testing with some patients.
  - Family Planning did attend the "Drag Queen Bingo" event held at Terry Bison Ranch providing information and vaccination opportunities
  - We have joined Abacus which gives us various pharmacy companies buying agreements including Pfizer. This will be helpful when the Federal Government stops paying for the COVID vaccinations, and we will be purchasing the vaccine.
  - A kick-off call for CureMD happened in October with implement planned for January 2023. This program will be used for charting of patient interactions and billing for Family Planning and Immunization Clinics.
  - The new MRU has been delivered and is as beautiful and functional as expected. The goal is to keep the old MRU to use during Frontier Days, etc.



**Additional Business:**

Ms. Hume discussed a need for additional board members with the possibility of two more for this year and possibly 2 more for next year. Ms. Hume made a recommendation for discussion that a veterinarian, someone from the Eastern part of Laramie County could be additional board members. Dr. Kincheloe agreed with this recommendation, but stressed members need to be in person at meetings. Ms. Emmons agreed with someone from the Eastern part of Laramie County but also stated that a by-law change would be necessary. Ms. Emmons will check with the State of Wyoming to research if there are any counties with more than five members in the state and then will send to the Board members prior to the next meeting. Dr. Caller agreed this is a small board and feels having more board members would be helpful, recommending someone from the mental health sector. Dr. Chestnut also agreed having the addition of 2 more board members to start would be most helpful but stressed board training is also critical for the success of the Board.

Vice-Chairman Hume adjourned the meeting at 12:57 p.m.

### Qualitative Interviews Completed

1. CRMC (Roling & Garcia)
2. Health Works
3. Comea
4. EMA
5. Grace for Two Brothers
6. State of Wyoming Immunizations
7. Wyoming Health Council
8. Cheyenne Police Department
9. Boys & Girls Club
10. Climb Wyoming
11. Recover Wyoming\*
12. Unaccompanied Student Initiative
13. Needs\*
14. LCCC Student Affairs
15. LIV Health\* (NOTE)
16. Laramie County Sheriff
17. Cheyenne Interfaith Council
18. Landon Brown, Legislator

### Close-to-Scheduled Interviews

1. Laramie County Coroner
2. Wyoming Equality
3. Burns City Council

\*Transcribed

*Note: Emails out to most of the others. Will continue interviewing through November.*

**(Note) LIV Health Mental Health Urgent Care** will open on **Monday, October 24<sup>th</sup>**. Hours will be M-F from 9:00 a.m. until 7:00 p.m. and S-S from 10:00 a.m. until 6:00 p.m. They will be closed on holidays. *“Anyone can walk in or connect virtually and receive immediate mental health treatment by both a mental health crisis therapist and a psychiatric nurse practitioner.”* - Emily Loos, CEO (liv@livhealth.org)

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About 60% of the interviews mention mental health as the highest health need in the community.

### How can health departments support mental health in their community?

- Help reduce the stigma associated with mental illness (communicate with clients about the importance of good mental health)
- Strengthen partnership with local organizations providing mental health services
- Advocate for policies and resources to support mental health care, prevent suicide, and address opioid use disorders.