



We are currently hiring an Assistant Public Health Response and Outreach Coordinator to join our amazing team in Cheyenne, Wyoming. The heart of public health is the community we work to protect. For Cheyenne Laramie County Public Health (CLCPH), that community is Laramie County. We live by the mission to protect, promote, and enhance community health for everyone in Laramie County.

As the Assistant Public Health Response and Outreach Coordinator, you will:

- Prepare emergency and contingency plans for public health emergency response plan.
- Research, prepare, implement, document, and promote training programs necessary to fulfill identified preparedness training needs.
- Maintain appropriate levels of certification and training to meet the standards of the position.
- May assist as needed in disease surveillance to improve detection of and response to public health emergencies and other countywide events.
- Curate and maintain a positive public image for Cheyenne Laramie County Public Health through social media and outreach events.
- Coordinates professional communication and education for the residents of Laramie County.
- Seeks out opportunities with other agencies, civic groups, medical agencies, etc. to provide education and awareness around Public Health issues and Cheyenne Laramie County Public Health.
- Provides outreach, education, and plans events in an effort to increase opportunities to serve individuals of diverse backgrounds.
- Assist with the planning, coordination, and promotion of all educational initiatives and community and educational events.
- Assist with the development of community education materials as needed.

If you are the right person for this opportunity, you will have the following skills and experience:

- Bachelor's degree in emergency management, public health, public administration, communication, health education or health administration or closely related field.
- Ability to effectively apply written and oral communication skills.
- Ability to plan, organize, facilitate, and evaluate training programs.
- Ability to work in a multidisciplinary team environment.

- Ability to relate and interact successfully with persons of various social, cultural, economic, and educational backgrounds.
- Ability to develop and maintain social media and web content.
- Bilingual preferred.

Find out more about Cheyenne Laramie County Public Health at:

<https://clcpublichealth.org/>.

If you are ready to become part of our amazing team, apply at Indeed.com or on our website at <https://clcpublichealth.org/admin/job-openings/>.