



Cheyenne Laramie County Public Health Board of Health

CLCPH Conference Room

Tuesday, February 20, 2024 @ Noon

Present:

Sue Hume, MS, RN (ret.), Vice President

Dr. Tracie Caller, MD, MPH, Secretary

Gus Lopez, Member

Dr. Max Silver, DDS, Member

Staff Present:

Kathy Emmons, DMgt, Executive Director

Stan Hartman, MD, County Health Officer

Kasey Mullins, MSN, RN, Director of Nursing/Deputy Director

Dalene Frantz, Director of Operation and Human Resources

Laura Malone, Director of Finance

Jennifer Escobedo, REHS, Director of Environmental Health

Guests Present:

Commissioner Troy Thompson, Ex Officio

Tammy Deisch, Laramie County Treasurer

Rebekha Dostal, Deputy County Attorney

Jackie Oceanak, Community Member

Absent:

Lorie Chesnut, DrPH, MPH, President

City Councilman Jeff White, Ex Officio

Vice-President Hume called the meeting to order at 12:00 pm.

Consent Agenda: Ms. Hume asked for input or changes to the consent agenda which included the agenda for the February 2024 meeting and minutes from the January 16, 2024, meeting. Mr. Lopez moved to accept the consent agenda, seconded by Dr. Silver, the motion carried unanimously.

Treasurers Report for January 2024: Ms. Deisch reviewed the treasurer's report for January 2024, reviewing cash in the bank account, the cash flow, and the investment account balance. After discussion, Dr. Silver moved to accept the treasurer's report with Mr. Lopez seconding the motion. The motion carried unanimously.



Financial Reports for January 2024: Ms. Malone presented the December Revenue and Expense report noting that the goal point for the 7th month of the year is 58%. Nursing revenue is sitting higher at just below 85.95%, Environmental Health's revenue is on target at 57.52% with total revenue is well above at 69.58% of the budget with operating expenses at 51.13% of the budget and total expenses which also include payroll are at 54.30%. Year to date net profit is at \$473,739. After discussion, Mr. Lopez moved to accept the financial report with Dr. Silver seconding the motion. The motion carried unanimously.

Mental Health Moment: Dr. Emmons discussed the Governor's mental health task force meeting held in Cheyenne last month. Dr. Emmons handed out a document provided at the meeting, Systemic Behavioral Health Reform in Wyoming, Strategies for Success. The document reviewed numerous strategies including Community Mental Health Center Reform, Suicide Prevention, Workforce Development, and Criminal Justice Reform. The goal is to assist all Wyoming residents to be empowered to seek services and engage in healthy physical and emotional behaviors. Additional strategies and secondary information can be found in the full Wyoming Behavioral Health Report.

Contracts and Agreements: None.

Information for the Board - Executive Director report – Dr. Emmons reported the following:

- » A legislative update was provided including highlighting many bills that have been introduced, being heard, or were not considered for introduction/failed introduction.
 - » HB0015, Health insurance reimbursement of overpayments.
 - » HB0169, Mental health and vulnerable adult task force.
 - » SF0007, Behavioral health redesign-vulnerable adults, 2nd reading passed.
 - » SF0008, Health insurance for volunteer emergency responders.
 - » SF0081, Hospital or healthcare district created entities – immunity.
 - » SF0015, Behavioral health redesign amendments (2).
 - » HB0044, Parental rights in minor child's health care.
 - » HB0053, Public health emergency-definition amendments.
 - » HB0074, Public health nursing-budget request.
 - » HB0091, Health mandates – CDC and WHO jurisdiction in Wyoming.
 - » HB0095, Health care providers-submission of insurance claims.
 - » HB0108, Protection of health care providers.
 - » HB0119, School finance-mental health service grants.
 - » HB0186, 988 hotline.
 - » HB0164, Alcohol infused foods.
- » Review of the performance improvement strategy in the strategic plan. The leadership team went through performance improvement training in early February. Next Wednesday



the team will decide what portions will be implemented and each dept will incorporate a PI project in their department.

- » Ms. Mullins is again leading the leadership book club meeting and weekly discussion. The leadership team wanted to explore another leadership topic and chose coaching for the current book.
- » Ms. Malone and the Directors have spent a great deal of time on budget development for the new fiscal year. Ms. Malone will be presenting the draft budget for FY2025 today.
 - » Operations & Human Resources – Dalene Frantz shared with following:
 - An update on the new storage facility with the completion continuing to be on target for April to May 2024. Most of the interior walls have been framed in, the fire sprinkler installation is in process, heating is being installed and electrical/plumbing has begun.
 - Bids are being requested from construction firms for the front office redesign. All bids are to be submitted by next week.
 - Inform the Board that Ty Snarr, Public Health Response Coordinator, has resigned his position. He and his family are moving back to Ohio so his wife can attend law school. The position has been posted internally.
 - » Environmental Health – Jennifer Escobedo shared the following:
 - Environmental Health team dealt with some significant mouse troubles at a facility. The issue was found through a routine inspection. The facility has been working to correct and mitigate the issue.
 - It was discovered through another routine inspection that a facility had been operating for 2 weeks without hot water. The facility is still working through the issues as a specific part needs to be built for their boiler. The facility now has hot water tanks on all the sinks.
 - Some new facilities are being built including Volunteers of America, the Senior Center, a new Maverick store and Environmental Health has received a preliminary plan review for a Sprouts.
 - A complaint was received about a massage facility. The complaint revealed that the facility was hiring therapists that were not licensed in Laramie County. The facility has worked in coordination with the Environmental Health department to discontinue this practice and has been cooperative.
 - Molly Bell, Environmental Health Specialist has given her notice with her last day on March 1, 2024. Ms. Bell has been a great asset to our department but has decided to take a position that is more in her are of interest. Currently, we have an Environmental Health Specialist position posted and are reviewing applications.
 - Dr. Emmons thanked the Environmental Health department and staff for working so well with the business owners in the community and the education that they provide.
 - » Public Health Nursing - Kasey Mullins reported the following:



- Update on Maternal Child Health stating they are contractually obligated to do a process improvement project each year. The team is working, and they are working on increasing referrals for prenatal care.
- Maternal Child Health staff are working on additional education and have completed the Bridges Over Poverty course and one team member is currently working on their Lactation Certification.
- Adult Health team has begun including a Screening, Brief Intervention and Referral to Treatment (SBIRT) screening tool for all participants. The SBIRT tool is used to identify and deliver services to those at risk for substance-use disorders, depression, and other mental health conditions by linking those participants with available resources.
- Reviewed the results of the quarterly visit from the State Immunization Unit for our Vaccine for Children program. The immunization team is:
 - #1 in Childhood vaccines (ages 24-35 months), Improved in 11 of 12 vaccine areas and are well exceeding the vaccine coverage rates in both Laramie County and WY.
 - #1 in Adolescent vaccines (age 13), Improved in all 4 areas and are well exceeding the vaccine coverage rates in both Laramie County and WY.
 - #2 in HPV coverage (age 13). Improved in all 6 areas and are exceeding coverage rates in Laramie County.
 - Men B coverage (age 17) went from 19% to 32% (WY rate is 43%).
 - HPV 2 doses (age 17) went from 33% to 50% (WY rate is 21%).
- Family Planning Clinic has been working with the school districts to help provide reproductive health education focusing on health relationships rather than sexually transmitted infections.
- All staff completed Stop the Bleed training last month and all staff have CPR certification.

Presentation: Draft FY2025 Budget:

- » Ms. Malone presented the Draft FY2025 Budget. The City's request is due on March 1, 2024. Upon approval of both the City and County fund requests, a final budget will be presented for adoption and approval by the Board of Health.
- » Ms. Malone stated we will be requesting \$1,000,000 from the City (47.44%) and \$952,739 from the County (52.56%) which is what we received for FY2024 from both entities. The County provides more support than is shown due to building maintenance, grounds maintenance, county mosquito program, and IT support. The FY2025 projected revenue shows the City support as 17% and the County support as 18%. The total budget revenue is estimated at just under \$6 million.



- » Ms. Malone also reviewed the draft Public Health Response grants, COVID Vaccine & Surveillance grants, and the Mosquito Program grant but these do not go towards the bottom line.
- » Dr. Thompson asked that we present to the County Commissioners the FY2025 funding request in April or May and that we include the Mosquito Program and IT support into the whole budget request.

With no further business, Ms. Hume adjourned the meeting at 1:00 p.m.