



## **Campground Plan Review Packet**

The following are REQUIRED\* to complete your review:

☐ Plans/Layout:

- Plans must show dimensions and location of all camp spaces, water and sewer connections, storage, lighting, roads, trash receptacles, service building, dump station, fresh water source, etc.

☐ Completed plan review packet (below) including attachments where required.

☐ Scaled site plan including boundaries

☐ Floor plan of service building (if applicable)

☐ Zoning clearance

☐ DEQ proof of approval (if applicable)

☐ Drainage and grading profile

☐ Fee

\*The plans will not be reviewed until the listed items are submitted.



**This plan review will be viable for 12 months past the date of review. After the expiration date, a new plan review and the appropriate fee must be resubmitted.**

**FACILITY INFORMATION (PLEASE PRINT):**

Establishment Name: \_\_\_\_\_

Establishment Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Establishment Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**OWNER INFORMATION (PLEASE PRINT):**

Contact person: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Owner Phone Number: \_\_\_\_\_

Owner Email: \_\_\_\_\_

Is this plan review for a new facility greater or less than 50 spaces?

- ☐ New Facility 50+ Spaces (\$364 + \$87/hour for additional time over 3 hours spent on plan review)
- ☐ New Facility <50 spaces (\$277 + \$87/hour for additional time over 2 hours spent on plan review)



Total number of sites: \_\_\_\_\_

Number of electrical hookups: \_\_\_\_\_

Number of water hookups: \_\_\_\_\_

Number of sewer hookups: \_\_\_\_\_

Water Supply (Choose one):

☐ Public—Name: \_\_\_\_\_

☐ Private Well

Bacteriological Sample Date (required every 6 months): \_\_\_\_\_

Nitrate Sample Date (required every 3 years): \_\_\_\_\_

Sewage Disposal (Choose one):

☐ Public—Name: \_\_\_\_\_

☐ Onsite Wastewater Treatment System (Septic system) Attach site map at end of form. System must be evaluated by an engineer to determine if additional capacity is necessary. Letter from engineer must be attached at end of form. If additional capacity is required, a small wastewater permit is required.

Number of service buildings: \_\_\_\_\_

Will there be waste disposal for pets?

☐ Yes

☐ No

If yes, please describe pet waste disposal system:

\_\_\_\_\_



**Attach:**

- ☐ Floor plan
- ☐ Plans/Layout:
  - Plans must show dimensions and location of all camp spaces, water and sewer connections, storage, lighting, roads, trash receptacles, service building, dump station, fresh water source, etc.
- ☐ Completed plan review packet (below) including attachments where required.
- ☐ Scaled site plan including boundaries
- ☐ Floor plan of service building (if applicable)
- ☐ Zoning clearance
- ☐ DEQ proof of approval
- ☐ Drainage and grading profile
- ☐ Fee