



Cheyenne Laramie County Public Health Board of Health  
CLCPH Conference Room  
Tuesday, January 20, 2026 @ Noon

***Present:***

Dr. Tracie Caller, MD, MPH, President  
Sue Hume, MS, RN (ret.), Vice President  
Dr. Max Silver, DDS, Secretary  
Rebecca Marcy, DVM, Member  
Brittany Wardle, MPH, Member

***Staff Present:***

Kathy Emmons, DMgt, Executive Director  
Dr. AJ Meares, County Health Officer  
Kasey Mullins, MSN, RN, Director of Nursing/Deputy Director  
Dalene Frantz, Director of Operations and Human Resources  
Jennifer Sewell-Escobedo, Director of Environmental Health

***Guests Present:***

Commissioner Don Hollingshead, Ex Officio  
City Councilman Tom Segrave, Ex Officio  
Tammy Deisch, Laramie County Treasurer

***Absent:***

Dr. Caller called the meeting to order at 12:02 pm.

Welcomed New Board Members, Rebecca Marcy, DVM, Brittany Wardle, MPH and Ex-Officio City Council Representative, Councilman Segrave.

**Consent Agenda:** Dr. Caller asked for input or changes to the consent agenda which included the agenda for the December 2025 meeting and minutes from the December 16, 2025, meeting. Ms. Hume moved to accept the consent agenda, seconded by Dr. Silver. The motion carried unanimously.

**Election of Officers:** Ms. Hume made a motion to nominate Dr. Caller as President, Dr. Silver as Secretary and Ms. Hume as Vice President. The motion was made by Ms. Hume, seconded by Dr. Silver. The motion carried unanimously.

**Treasurer's Report for December 2025:** Ms. Deitsch reviewed the treasurer's report for December 2025, reviewing cash in the bank account and the investment account balance.



After discussion, Ms. Hume moved to accept the treasurer's report with Dr. Silver, seconding the motion. The motion carried unanimously.

**Financial Reports for December 2025:** Dr. Emmons presented the December Revenue and Expense report noting that this is the 6<sup>th</sup> month of the fiscal year. Nursing revenue is 56.62%, Environmental Health's revenue is 60.97% with total CLCPH department revenue at 49% of the budget. Operating expenses are 44.20% of the budget and total expenses, including payroll, are 41.40% of the budget. After discussion, Ms. Wardle moved to accept the financial report with Ms. Hume seconding the motion. The motion carried unanimously.

#### **Public Health Moment:**

- Dr. Emmons discussed the last County Health Officer call. Some of the highlights from 2025 were:
  - 15 measles cases in the state with 6 of those in December.
  - 142 pertussis cases which is the most cases since 2003.
  - Dr. Harrist shared that proposed House Bill 13, allowing to sell human strength ivermectin over the counter.
  - As of last week, Flu rates were down over the last week in Laramie County.

#### **Contracts and Agreements:**

- Ms. Mullins discussed the contract between the Wyoming Department of Health, Public Health Division and Cheyenne Laramie County Public Health (CLCPH) to set forth the terms and conditions for CLCPH to provide at least one (1) monthly Peer Support Group for eligible individuals from January 1, 2026, through December 31, 2026. After discussion, Ms. Hume moved to accept the contract between the Wyoming Department of Health, Public Health Division and Cheyenne Laramie County Public Health (CLCPH) to set forth the terms and conditions for a monthly Peer Support Group, with Ms. Wardle seconding the motion. The motion carried unanimously.

#### **Official Business:**

- None.

#### **Information for the Board: Executive Director report –** Dr. Emmons reported the following:

- Welcomed our two new board members and thanked Dr. Caller, Ms. Hume and Dr. Silver for serving as officers again.
- Board orientation was held on January 14, 2026, with the new board members and the City Council representative.
- We were recognized by the County Commissioner's thanking us for our work with the Terry Ranch fire.



- Working on budgets at this time for FY2027 that will be presented at the next meeting for initial discussions and approval.
- The County Audit went well with no findings. We fall under the County's Audit due to the County Treasurer overseeing our bank and investment accounts.
- Discussed an article from January 19, 2026, discussing the Rural Health Transformation Program and Wyoming's award of funds.
- Legislature begins on February 9, 2026.
  - Operations & Human Resources – Ms. Frantz reported:
    - Reviewed the Marketing and Outreach report.
    - The County Commissioners have approved \$1m to be placed on the Sixth Penny Ballot for some HVAC equipment replacement.
    - We currently have an open position in Maternal Child Health for a Registered Nurse.
    - The WIC CPA as needed position is filled and the new employee started last Monday.
  - Public Health Response – Ms. Frantz reported:
    - Ms. Lentz and Ms. Frantz worked to install our new Salamander inventory and asset tracking program that will be used to track PPE inventory.
    - PHRC Lentz coordinated with Jennifer Escobedo, Director of Environmental Health and Kasey Mullins, Director of Nursing/Deputy Director, to help Cheyenne Regional Medical Center Emergency Manager providing information to assist with planning an after-hours emergency providing their new emergency manager.
    - Ms. Lentz wanted to thank Kathy Emmons, Executive Director, Kasey Mullins, Director of Nursing/Deputy Director, Sami Brodal, Adult Health Nurse and Kylie Wagner, Adult Health Nurse in helping the Red Cross shelter during the Terry Ranch Road Fire on December 15, 2025.
  - Environment Health – Dr. Emmons reported that Ms. Escobedo had an emergency and is currently out of the office
  - Public Health Nursing – Ms. Mullins reported:
    - Explained each section of her report for the new board members for all 5 programs under Public Health Nursing.
    - A large measles outbreak in South Carolina including one at Clemson University.
    - Idaho and Utah are also seeing an increase in measles.
    - Since October, we have had 5 chickenpox cases in Laramie County with patients ranging from children to an adult who were vaccinated and unvaccinated.
    - The Title X grant program normally requests the grant application in January and we have not yet received this request. If this grant is not



awarded, then we will have to adjust our budget and our fee schedule with the required care costs.

- All the immunization nurses went through an 8-hour training about vaccine resistant patients.

**Presentation:**

- Director Emmons discussed the Strategic Plan that was developed for 2024 through 2026 highlighting each Strategic Priority, the goals under those priorities and the completion of the objectives under each goal.

With no further business, Dr. Caller adjourned the meeting at 1:14 p.m.