



Cheyenne Laramie County Public Health Board of Health
CLCPH Conference Room

Tuesday, June 16, 2026 @ Noon

Present:

Sue Hume, MS, RN (ret.), Vice President
Dr. Max Silver, DDS, Secretary
Rebecca Marcy, DVM, Member
Brittany Wardle, MPH, Member

Staff Present:

Kathy Emmons, DMgt, Executive Director
Dr. AJ Meares, County Health Officer
Kasey Mullins, MSN, RN, Director of Nursing/Deputy Director
Dalene Frantz, Director of Operations and Human Resources
Jennifer Sewell-Escobedo, Director of Environmental Health
Billie Jo White, Medical Biller
Brent Dolence, Accounting Contractor
Rudy Torres III, Accounting Specialist

Guests Present:

City Councilman Tom Segrave, Ex Officio
Commissioner Don Hollingshead, Ex Officio
Tammy Deisch, Laramie County Treasurer

Absent:

Dr. Tracie Caller, MD, MPH, President

Ms. Hume called the meeting to order at 12:00 pm.

Consent Agenda: Ms. Hume asked for input or changes to the consent agenda which included the agenda for the June 2026 meeting and minutes from the May 19, 2026, meeting. Dr. Marcy moved to accept the consent agenda, seconded by Ms. Wardle. The motion carried unanimously.

Treasurer's Report for May 2026: Ms. Dietsch reviewed the treasurer's report for May 2026, reviewing cash in the bank account and the investment account balance. After discussion, Dr. Marcy moved to accept the treasurer's report with Ms. Wardle, seconding the motion. The motion carried unanimously.

Financial Reports for May 2026: Dr. Emmons presented the May Revenue and Expense report noting that this is the tenth month of the fiscal year. Nursing revenue is 95.09%, Environmental Health's revenue is 112.03% with total CLCPH department revenue at 93.01%

of the budget. Operating expenses are 72.84% of the budget and total expenses, including payroll, are 79.12% of the budget. After discussion, Dr. Marcy moved to accept the financial report with Dr. Silver, seconding the motion. The motion carried unanimously.

Public Health Moment:

- Dr. Emmons discussed the report, Most States are Underprepared for Public Health Emergencies highlighting:
 - In the Board Agenda, please see the link that you can use to see the full report.
 - The survey determined states in high/medium/low tiers
 - Many of the less populated states are in the low tier.
 - The report outlines steps the Administration, Congress and federal agencies should take to strengthen the nation's health and economic security.

Contracts and Agreements:

- None.

Official Business:

- None.

Information for the Board: Executive Director report – Dr. Emmons reported the following:

- Epi Data – This year's first case of the plague in Wyoming was in Albany County. Salmonella cases in the last month in Albany, Campbell, Freemont and Natrona Counties. Bat exposures in Grand Teton in the last month. Northern Colorado has had a case of Tularemia, but we have not yet had a case in Laramie County.
- Laramie County has requested that the 201 agreements cease. Dr. Emmons and Ms. Escobedo will be meeting with Laramie County attorneys tomorrow as we are responsible for administering the 201 program.
- Food Freedom – there are a group of constituents in the state that do not want any regulations. Our concern is around food born illnesses including salmonella. Last Friday, there was a legislative committee meeting on Food Freedom that Ms. Escobedo attended virtually.
- Participated in a Healthcare Policy conference last Friday with Ms. Mullins. Stephen Johanson with the Wyoming Department of Health discussed the federal grant that was received and Dr. Emmons asked for clarification if we would receive any funding. Neither Cheyenne nor Casper can access those funds as these cities are not deemed rural. It will also affect those small communities that are within 50 miles of a community with 50,000 residents or more.
- Juvenile Justice Joint Powers board is participating in a group that is developing ordinances and resolutions that juveniles are treated appropriately in the court system of Laramie County.
 - Operations & Human Resources – Ms. Frantz reported:
 - Laramie County is providing communication materials for the sixth penny ballot items including funding for our heating/air conditioning project that will be delivered to us this week. In addition, they are looking to have an

informational session or sessions at the Library in August for the public to ask questions and obtain information on each item requested.

- Trane continues to work weekly on our system to keep the system running.
- Next week, you will be receiving information to complete Dr. Emmons' review. Please return it to Ms. Frantz by Tuesday, July 7, 2026.
- Public Health Response – Ms. Frantz reported:
 - Ms. Lentz participated in the Cheyenne Laramie County Emergency Management's Integrated Preparedness Planning workshop, working with partners to plan exercises and training to assist becoming more prepared.
 - Ms. Lentz assisted the Laramie County Amateur Radio Emergency Services (ARES) with full-scale exercise. ARES members will help support partners like CLCPH using ham radio networks to bolster communication during emergencies. The ARES radio tower on the CLCPH building was used during the exercise.
 - Ms. Lentz has participated in a 4-part webinar series hosted by the University of Wyoming Extension Office on Wildfire Risk.
- Environment Health –Ms. Escobedo reported:
 - EH Interviews this week to fill one position and Matt Hartay has moved to part time status to help with policies, procedures and processes.
 - Completed 130 inspections in May
 - Seeing an uptick of inspections between pools and temporary permits. with summer events gearing up.
 - National recall with a specific baby formula sold at Target stores for infant botulism.
 - BOPU has found an interesting bacterium in the recycled water that irrigates the parks. Meeting to discuss any issues with the bacteria (copper thriving) with irrigating the park attendees. This bacterium is killed by chlorination. It was also only found in one wastewater location.
 - White Antelope Wedding Venue's final inspection will be this week.
 - Native Village campground has been inspected, and the kitchen has submitted a plan review.
 - Hampton Inn kitchen is about ready to be cleared to open and still working on the pool and spa.
- Public Health Nursing – Ms. Mullins reported:
 - May and June are the busy travel months with program level conferences put on by the State. During the Immunization conference, our Immunization Team received the Immunization Syringe award from the Wyoming Department of Health.
 - Immunization Unit conducted a vaccine clinic at Aspen Winds. They also requested a pneumococcal vaccination clinic. This will be a reoccurring event and at Sierra Hills in the future.
 - Krystal Miller, MCH Rn, received the Unsung Hero award for her home visits. RN are nominated for this by a peer.
 - MCH all RN are cleared to do home visiting and have completed the state orientation.

- Sport Physicals for the first month were very successful with 18 patients in May from age littles to seniors in high school. Fifty percent of these patients also received vaccines. Today's schedule is full.
- LT101 reimbursement rates will be increased to \$164 per LT101 going forward.
- 1 year ago, we stopped doing the monthly WIC clinic in Pine Bluffs. Our numbers have increased in Pine Bluffs, and they prefer tele health options. This is now approved through the State indefinitely and a model they will try throughout the State.

Presentation: Billie Jo White, Medical Biller, Brent Dolence, Accounting Contractor, Rudy Torres, III, Accounting Specialist:

- Discussed the role of Finance including:
 - Brent oversees daily banking activity, monthly grant and financial report development, annual financial and state audits and supports budget preparations.
 - Rudy oversees accounts payable, payroll, monitors accounts receivable and all deposits to the County Treasurer.
 - Billie-Jo reviews and submits all claims, works with insurance companies and patients for payments, monthly statement, new insurance contract credentialing, and collections.

With no further business, Ms. Hume adjourned the meeting at 1:01 pm.