Cheyenne Laramie County Public Health Board of Health
CLCPH Conference Room
Tuesday, August 18, 2026 @ Noon

Present:
Dr. Tracie Caller, MD, MPH, President
Sue Hume, MS, RN (ret.), Vice President
Dr. Max Silver, DDS, Secretary
Rebecca Marcy, DVM, Member
Brittany Wardle, MPH, Member

Staff Present:
Kathy Emmons, DMgt, Executive Director
Dr. AJ Meares, County Health Officer
Dalene Frantz, Director of Operations and Human Resources
Sonya Miller, RD, WIC Manager

Guests Present:
City Councilman Tom Segrave, Ex Officio
Commissioner Don Hollingshead, Ex Officio
Tammy Deisch, Laramie County Treasurer

Absent:
Kasey Mullins, MSN, RN, Director of Nursing/Deputy Director
Jennifer Sewell-Escobedo, Director of Environmental Health

Dr. Caller called the meeting to order at 12:03 pm.

Consent Agenda: Dr. Caller asked for input or changes to the consent agenda which included the agenda for the August 2026 meeting and minutes from the July 21, 2026, meeting. Ms. Hume moved to accept the consent agenda, seconded by Dr. Marcy. The motion carried unanimously.

Treasurer's Report for July 2026: Ms. Dietsch reviewed the treasurer's report for July 2026, reviewing cash in the bank account and the investment account balance. After discussion, Ms. Hume moved to accept the treasurer's report with Dr. Marcy, seconding the motion. The motion carried unanimously.

Financial Reports for July 2026: Dr. Emmons presented the July Revenue and Expense report noting that this is the first month of the fiscal year. Nursing revenue is 5.28%, Environmental Health's revenue is 7.59% with total CLCPH department revenue at 5.70% of the budget. Operating expenses are 6.63% of the budget and total expenses, including

payroll, are 6.83% of the budget. The checks written during the month were included in the board packet. The credit card transactions for the month of July 2026 were available for review in addition to any additional information requested by the board. After discussion, Dr. Marcy moved to accept the financial report with Ms. Hume, seconding the motion. The motion carried unanimously.

Public Health Moment:

- Dr. Emmons discussed the Executive Order #14420 from President Trump relating to childhood vaccine recommendations. This executive order, Delivering Gold Standard Childhood Vaccine Recommendations for Americans, was developed from significant research on childhood vaccines comparing the United States to peer nations. The vaccines that are combined (i.e. measles, mumps and rubella (MMR)), would be administered in three separate single-disease vaccinations once such products are domestically available. The immunizations are broken into three groups: immunizations recommended for all children, immunizations recommended for certain high-risk groups or populations and immunizations based on shared clinical decision-making.

Contracts and Agreements:

- Memorandum of Understanding (MOU) between Wyoming Department of Agriculture, Consumer Health Services Division and Cheyenne Laramie County Public Health clarifying the principal responsibilities and actions of the parties in the administration and enforcement of the "Wyoming Food, Drug and Cosmetic Safety Act, Wyo. Stat. § 35-7-109, et seq., the Wyoming Food Safety, and the Wyoming Food Freedom Act, Wyo. Stat. §§11-49-101 through -104, the Wyoming Swimming Pool and Spa Health and Safety Act, Wyo. Stat. § 35-28-101, et seq., and the Wyoming Regulations for Swimming Pools, Spas, and Similar Installations. This MOU will remain in full force and effective through June 30, 2030. After discussion, Ms. Hume moved to accept the financial report with Dr. Marcy, seconding the motion. The motion carried unanimously.

Official Business:

- None.

Information for the Board: Executive Director report – Dr. Emmons reported the following:

- The credit card audit has wrapped up, and we are waiting for our final report.
- Cheyenne Frontier Days (CFD) completed in July and went well. Our Family Planning STI clinic has increased in patients since the end of this year's CFD.
- We continue to be involved in the Food Freedom Coalition related to the regulations for the state.
- Fiscal year end reporting for FY2026 continues and is expected to be completed by end of August.
- The 201 process discussions continue with a meeting on August 24, 2026. This meeting is to discuss as a county what needs to happen with regulations and rules around septic systems and small wastewater. This also impacts some of the housing projects within the county.

- Forward motion has been made on the electronic records system in Environmental Health with Healthspace and we are beginning the implementation of the new Tyler system in October.
    - Operations & Human Resources – Ms. Frantz reported:
        - The monthly marketing report is included in your board packet for your review.
        - Two Environmental Health Specialists have been hired and are currently recruiting for one more position. Ms. Berkey joined us on Monday, August 17, 2026, and Ms. Anderson will join the team on Thursday, September 3, 2026.
        - Working with Employers Council out of Denver to obtain a contract to move forward with our 3-year market review for all pay grades/roles to be completed by end of November 2026.
        - Completing a move to a new collection agency to help reduce costs and possibly increase collections.
        - Annual staff picnic will be on Thursday, August 27, 2026, from 12:30 to 4:30 pm at the North Picnic Shelter at Lions Park. This year we will have Crave-a-bowl food truck providing the food and will again have a putt-putt tournament with service awards after. All Board members are welcome to join.
        - Public Health Response – Ms. Frantz reported:
            - July is the beginning of the Budget Period 3 for Public Health Response, bringing new deliverables for the coming year.
    - Environment Health –Ms. Escobedo provided a report in the board packet.
        - Dr. Emmons reviewed:
            - During CFD, the team was out at the park every day and inspecting each food stand twice per day, assisting with fly traps, and cleanliness around the park.
            - In July, there were 160 temporary food permits issued.
            - 9 Childcare facilities have closed since January 2026.
    - Public Health Nursing – Ms. Mullins provided a report in the board packet.
        - Dr. Emmons reviewed:
            - Birthing classes continue to be very successful with 9 enrolled this month.
            - Maternal and Child Health's annual baby shower is September 12, 2026, at Storey Gym.
            - Adult team stocked and re-stocked condoms in 10 locations around Cheyenne during Cheyenne Frontier Days.
            - Adult team also attended the annual case managers meeting in Casper.
            - Immunizations is working to get all the necessary information for the fall flu season.
            - Teton County reported a 30% decline in vaccination rate in children entering schools this year.
            - The flu clinics will begin in October with the Community Flu Clinic on Thursday, October 1, 2026, from 7 am to 6 pm at Blue Federal Credit Union World Headquarters.

- The Family Planning Clinic saw 95 students for sports physicals with 29% receiving vaccines, 27% were up to date on vaccines, 41% refused vaccines and 5% had vaccine exemptions.
- WIC case load hit 1,800 enrolled participants. The case load has not been this high since prior to Covid.

Presentation: Sonya Miller, RD, WIC Manager gave a presentation on the WIC program including:

- WIC has been at CLCPH for 2 years and has helped with connecting with other programs.
- The WIC program includes:
  - the nutritious food program including staples like dairy, whole grains, and produce;
  - nutrition education;
  - breastfeeding support;
  - healthcare referrals include immunizations, healthcare providers, and social services.
- Program eligibility:
  - Pregnant, postpartum, breastfeeding women, infants and children up to age 5.
  - Gross income is at or below 185% of federal poverty guidelines.
  - Participants receiving Medicaid, SNAP, or TANF.
  - Must have a recognized nutritional risk.
- Three locations in Laramie County including CLCPH, FE Warren Clinic and Pine Bluffs Clinic.
- 1,800 Participants as of July 2026, with 127 pregnant women, 204 postpartum women including 119 breastfeeding, 353 infants age newborn to 12 months, and 969 children.
- WIC is very active in our community with outreach and engagement events including Safe Kids Day, Community Baby Shower, Super Day, School Health Fairs, and Month of the Military Family Night.
- August is World Breastfeeding Month which WIC is celebrating in the clinic.

With no further business, Dr. Caller adjourned the meeting at 1:01 pm.